

**CITY OF RICHARDSON**

JOB TITLE: **DRIVER/LOADER**  
DEPARTMENT: Public Services - Solid Waste Services  
CLASS CODE: 02306  
CIVIL SERVICE: X NON-CIVIL SERVICE:  
COMPETITIVE: X NON-COMPETITIVE:  
EXEMPT: NON-EXEMPT: X  
FULL TIME: X PART TIME:

APPROVED: \_\_\_\_\_

EFFECTIVE: 01/15/2015

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**JOB SUMMARY:**

Under general supervision, drive and operate residential refuse and or recycling collection equipment. Work in a small crew to collect, load, transport, and dispose of refuse, garbage, recycling, and brush. Perform other related work as required.

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**ESSENTIAL JOB FUNCTIONS:**

Drive and operate residential refuse or recycling trucks on assigned collection routes. Load refuse, recycling, and brush by hand and share loading responsibilities with co-workers. Safely operate, care for, and maintain acceptable appearance of assigned vehicles and equipment including washing, servicing and performing preventative maintenance checks. Use good judgment to work safely and use equipment properly. Communicate courteously and effectively orally with customers, other City employees, supervisors, and officials. Hear clearly to work safely when working around equipment and in traffic. Read written instructions accurately. Maintain written records on loads to transfer station, materials recovery facility (MRF), and on the preventive maintenance checklist. As needed, train, instruct, and ensure temporary workers understand and practice basic safety procedures while working on or near refuse/recycling vehicles. Work both day and evening hours as needed.

**Physical Job Functions:**

- Lift and/or carry up to 100 pounds;
- Regularly pull, push and/or drag up to 150 pounds of refuse, recycling, brush, and various discarded materials, including large/bulky items such as furniture.
- Requires constant extensive walking, carrying, dragging, holding, pulling, pushing, lifting, kneeling, bending/twisting body, reaching, and squatting while performing collection of refuse, recycling, and/or brush.
- Perform physically strenuous duties in all weather conditions including heat, cold, temperature swings and in inclement weather.
- Exposure to dust, fumes, loud noises and mechanical hazards are routinely encountered in solid waste collection duties/operations, while using proper safety precautions.

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**OTHER JOB FUNCTIONS:**

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**REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:**

Completion of eleventh grade required. High School Diploma or GED preferred. Texas Commercial Driver's License, Class B, required within 6 months of hire.

## CITY OF RICHARDSON

Driver/Loader Job Description (cont.)

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### **EXPERIENCE, TRAINING, KNOWLEDGE, AND SKILLS:**

One-year of experience preferred in driving dump/container body trucks. Experience preferred in refuse collection.

#### **Physical Skills/Abilities:**

- Possess ability to lift and/or carry up to 100 pounds;
- Possess ability to pull, push and/or drag up to 150 pounds of refuse and various discarded materials.
- Possess ability to climb, crawl, kneel, squat, stoop and/or bend freely when participating in refuse, recycling, and brush collection; and sit and/or stand for extended periods while collecting refuse, recycling, and/or brush.
- Possess ability to climb in and out of the cab of refuse truck numerous times per work day.
- Possess ability to step up and down from the rear step plate of the refuse/recycling truck up to several hundred times per work day.